



**REQUEST FOR CHANGE OF CEMETERY SALESPERSON LICENSE**  
 **TRANSFER**  **REINSTATEMENT**

**\$25.00 FEE**

<b>SECTION A: NAME OF APPLICANT</b>			
Last Name	First	Middle Initial	License Number <b>CES</b>
Residence Address		City	State <b>CA</b> Zip Code
Residence Telephone Number (      )		Social Security Number	Date of Birth
<b>SECTION B: LICENSE CURRENTLY READS</b>			
Name of Employing Broker (Enter the Broker's name not the business name)			Broker's License Number
Address		City	State <b>CA</b> Zip Code
<b>SECTION C: CHANGE LICENSE TO</b>			
Name of New Employing Broker (Enter the broker's name not the business name)			Broker License Number
Address		City	State <b>CA</b> Zip Code
Mailing Address for Broker (If different from above)		City	State <b>CA</b> Zip Code
Telephone Number of Broker (      )		Fax Number for Broker (      )	
Name of Broker's Contact Person (For questions regarding this application)		Telephone Number of Contact Person (      )	
<b>SECTION D: APPLICANT CERTIFICATION</b>			
I certify under penalty of perjury under the laws of the State of California that the answers given in this application are true and correct, and that if licensed I will not violate any provisions of the Cemetery Act, nor misuse the privileges of the registrant.			
Signature of Applicant _____			Date _____
<b>SECTION E: BROKER CERTIFICATION</b>			
I hereby certify under penalty of perjury under the laws of the State of California that I am a licensed Cemetery Broker. I request the Cemetery and Funeral Bureau issue to the person named in this application a license as Cemetery Salesperson in my employ. I certify that if a license is issued, I will exercise a careful supervision over the salesperson's cemetery activities while so employed.			
Signature of Employing Broker _____			Date _____
<b>FOR BUREAU USE ONLY</b>			
Date Received	Amount Cashier	ATS Number	Receipt Number

Section 30 of the Business and Professions Code and Public Law 94-455 (42 U.S.C.A. 405 (c)(2)(c)) authorizes the collection of your Social Security Number (SSN). The disclosure of your SSN is mandatory. The information will be used exclusively for tax enforcement purposes and for purposes of compliance with Section 11350.6 of the Welfare and Institutions Code. If you fail to disclose your SSN, you will be reported to the Franchise Tax Board, which may assess a \$100.00 penalty against you. Questions regarding this requirement must be directed to the Franchise Tax Board: So. California (800) 852-7050, No. California (800) 852-5711, or Sacramento at (916) 369-0500.



## NOTICE ON COLLECTION OF PERSONAL INFORMATION

### Collection and Use of Personal Information

The Cemetery and Funeral Bureau of the Department of Consumer Affairs collects the personal information requested on this form as authorized by Business and Professions Code Sections 30, 144, 7617.1, 7618, 7619, 7620, 7628, 7642, 7643, 7661, 7662, 7665, 7667, 9650, 9650.2, 9650.3, 9700, 9701, 9702.1, 9704, 9715, 9715.1, 9716, 9723, 9723.1, 9741, 9745, 9746, 9781, 9787.3 and the Information Practices Act. The Cemetery and Funeral Bureau uses this information principally to identify and evaluate applicants for licensure, issue and renew licenses, and enforce licensing standards set by law and regulation.

### Mandatory Submission

Submission of the requested information is mandatory unless otherwise noted on the form. The Cemetery and Funeral Bureau cannot consider your application for licensure or renewal unless you provide all of the requested information.

### Access to Personal Information

You may review the records maintained by the Cemetery and Funeral Bureau that contain your personal information, as permitted by the Information Practices Act. See below for contact information.

### Possible Disclosure of Personal Information

We make every effort to protect the personal information you provide us. The information you provide, however, may be disclosed in the following circumstances:

- In response to a Public Records Act request (Government Code Section 6250 and following), as allowed by the Information Practices Act (Civil Code Section 1798 and following);
- To another government agency as required by State or Federal law; or,
- In response to a court or administrative order, a subpoena, or a search warrant.

### Contact Information

For questions about this notice or access to your records, you may contact the Custodian of Records, Cemetery and Funeral Bureau at 1625 North Market Boulevard, Suite S-208, Sacramento, CA 95834, by phone at (916) 574-7870, or by e-mail at [emailcfb@dca.ca.gov](mailto:emailcfb@dca.ca.gov). For questions about the Department's Privacy Policy, you may contact the Department of Consumer Affairs at 1625 North Market Boulevard, Sacramento, CA 95834, by phone at (800) 952-5210, or by e-mail at [dca@dca.ca.gov](mailto:dca@dca.ca.gov).