

DEPARTMENT OF CONSUMER AFFAIRS

TITLE 16. CEMETERY AND FUNERAL BUREAU

PROPOSED REGULATORY LANGUAGE
Approval to Train Apprentice Embalmers

Legend:	Added text is indicated with an <u>underline</u> . Omitted text is indicated by (* * * *) Deleted text is indicated by strikeout .
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Amend section 1230 of Division 12 of Title 16 of the California Code of Regulations to read as follows:

§ 1230. Approval to Training Apprentices Embalmers

~~(a) A licensed funeral establishment may, upon approval by the bureau, request to be treated in aggregate for the purpose of training apprentices pursuant to the provisions of Section 7670(b) of the Business and Professions Code under the following conditions:~~

~~(1) the licensed funeral establishments are under common ownership;~~

~~(2) the common owners have designated one (1) funeral establishment as the main office as defined in Section 1204(c)(2), and;~~

~~(3) the remaining establishments must be within sixty (60) miles, radius of the main office.~~

A licensed funeral establishment requesting permission from the Bureau to train apprentices pursuant to Section 7670(a)(1) of the Business and Professions Code (the Code) shall submit to the Bureau a completed form 12-TAE (new 1/24), Approval to Train Apprentice Embalmers, which is hereby incorporated by reference. The form shall be accompanied by the filing fee specified in Section 7729(h) of the Code.

(b) Each licensed funeral establishment who has received Bureau approval shall submit to the Bureau, no later than January 15 of each year, a completed form 12-TAE (new 1/24) accompanied with the required fee specified by subdivision (a) of this section.

(c) The licensed funeral establishments requesting permission from the bureau to be treated in aggregate, shall make a request, in writing, on a form 21 A-12 (12/96) provided by the bureau. An inspection shall be scheduled and completed to ensure that the requirements of this section and section 7670 of the Business and Professions Code have been satisfied prior to approval by the bureau. A licensed funeral establishment may request to be treated in aggregate for the purpose of training apprentices pursuant to the provisions of Section 7670(b) of the Code by completing

and submitting the approved Bureau form specified in subdivision (a) of this section, and must meet the following requirements:

(1) the licensed funeral establishments must be under common ownership;

(2) the common owners must designate one (1) funeral establishment as the main office as defined in Section 1204(c)(2), and;

(3) the remaining establishments must be located within 60 miles from the designated main office.

Note: Authority cited: Sections 7606 and 7670, Business and Professions Code.
Reference: Sections 7606, 7607, 7648, 7649, 7660, and 7670, Business and Professions Code.



LICENSING DIVISION (CEMETERY/FUNERAL)

P.O. BOX 989003
WEST SACRAMENTO, CA 95798-9003
(916) 322-7720



Application For APPROVAL TO TRAIN APPRENTICE EMBALMERS

FEE \$100.00

<i>For Department Use Only</i>	
License No _____	
No _____	Receipt _____

IMPORTANT:

- Remit fee by check or money order made payable to the Licensing Division - DO NOT SEND CASH.
- Mail completed, signed form and required fee to the Licensing Division at the above address.
- Approval to train apprentices must be renewed on or before January 15th each year.
- Post this application, after approval, with embalmers licenses and certificates of registration.

Please type or print legibly

Business Name: _____		Funeral Establishment License Number: _____	
Business Address: _____	Number and Street _____	City _____	State _____ Zip Code _____
Enter the number of human remains this establishment embalmed, prepared for burial or other disposition in the 12-month period immediately preceding this application: _____			
<p>CERTIFICATION <i>An officer of record must sign this certification.</i></p> <p>It is hereby certified that any apprentice embalmer employed by this firm shall be instructed in the study of embalming or otherwise preparing human remains for disposition. Such instruction shall be to the best of our knowledge and ability.</p> <p>In accordance with California Code of Regulations Section 1212(b), it is understood, that as an employer of registered apprentice embalmers, we are responsible to the Department of Consumer Affairs for the compliance by such apprentice with all of the laws, rules, regulations and other laws that govern the funeral service industry.</p> <p>I hereby certify under penalty of perjury under the laws of the State of California that all statements made in this application are true and correct, including any attached documents.</p> <p>Signature of Officer of Record _____ Date _____</p> <p>Name _____ Title _____ Telephone Number (____) _____</p>			

<i>For Department Use Only</i>		
Application: <input type="checkbox"/> Approved <input type="checkbox"/> Denied	Date: _____	By: _____
<p>This application is approved for employment of:</p> <p>_____ apprentice embalmer(s) provided you have _____ qualified supervising embalmer(s).</p> <p>This approval expires December 31, _____.</p>		
<p>{ SEAL }</p> <p>THIS APPROVAL IS NOT VALID WITHOUT THE SEAL OF THE DEPARTMENT OF CONSUMER AFFAIRS.</p>		



CEMETERY AND FUNERAL BUREAU

1625 North Market Blvd., Suite S-208, Sacramento, CA 95834
 (916) 574-7870 | emailcfb@dca.ca.gov | www.cfb.ca.gov



APPROVAL TO TRAIN APPRENTICE EMBALMERS - \$190 FEE

A funeral establishment requesting permission from the Bureau to train apprentices pursuant to Title 16, section (16 CCR) 1230(a), shall meet the requirements of that section and Business and Professions Code (BPC) section 7670 and complete Sections A and C of this form.

A funeral establishment requesting Bureau approval to be treated in aggregate pursuant to 16 CCR 1230(b) shall meet the requirements of that section and BPC section 7670 and complete Section A, B, and C of this form.

This signed application, accompanied with the required fee of \$190, must be submitted to the Bureau by mail to the address above.

[NOTICE ON COLLECTION OF PERSONAL INFORMATION](#)

SECTION A: FUNERAL ESTABLISHMENT INFORMATION			
Designate main office for funeral establishments under common ownership			
Name of Funeral Establishment (FD)		License Number FD	
Address of Funeral Establishment	City	State CA	Zip Code
Mailing Address (if applicable)	City	State	Zip Code
Telephone Number ()	Fax Number ()	Contact Name for this Application	
How many embalmings were performed by this establishment during the last 12 months from the date of the application?	BPC section 7670(a)(1) requires that not less than 50 human remains per apprentice employed have been embalmed in the establishment during the 12 months immediately preceding the date of this application.		
For each two apprentices, does this establishment employ a qualifying supervising California licensed embalmer (EMB) who has practical experience as a California licensed embalmer in the two years immediately preceding the date of this application pursuant to BPC section 7670(a)(2). (Attach a separate page for additional supervising embalmers for this location.)		<input type="checkbox"/> YES <input type="checkbox"/> NO	
Name of Supervising Embalmer		License Number EMB	
Name of Supervising Embalmer		License Number EMB	
Name of Supervising Embalmer		License Number EMB	

SECTION B: ADDITIONAL FUNERAL ESTABLISHMENT INFORMATION (under common ownership)

If you are applying for multiple establishments to be treated in aggregate for the purpose of meeting this requirement, complete this section for one additional facility. If more than one additional facility, attach a separate piece of paper and for each facility provide the name, address, license number, number of embalmings performed during the last 12 months preceding the date of this application, and miles from the designated main office.

Name of the Funeral Establishment

FD License Number

How many embalmings were performed by this establishment, identified in Section B, during the last 12 months preceding the date of this application?

Miles from FD Main Office (identified in Section A)

SECTION C: FUNERAL DIRECTOR CERTIFICATION

I certify any apprentice embalmer employed by this funeral establishment shall be instructed in the study of embalming. Such instruction shall be under the supervision of an embalmer approved by the Cemetery and Funeral Bureau.

In accordance with Title 16, California Code of Regulations Section 1204(b), as the managing funeral director, I understand I am responsible for exercising such direct supervision and control over the conduct of the funeral establishment to ensure full compliance with the Cemetery and Funeral Bureau laws, rules, and regulations.

I hereby certify under penalty of perjury, under the laws of the State of California, that all statements made on this application, including any attached documents, are true and correct.

SIGNATURE_____
DATE**FOR BUREAU USE ONLY**

THIS APPLICATION HAS BEEN

 APPROVED REASON FOR DENIAL

APPROVER NAME: _____

APPROVAL DATE:

THE ABOVE-NAMED FUNERAL ESTABLISHMENT, DESIGNATED AS THE MAIN OFFICE, IS APPROVED TO TRAIN APPRENTICE EMBALMERS, PROVIDED THE FUNERAL ESTABLISHMENT EMPLOYS AT LEAST ONE (1) QUALIFIED SUPERVISING EMBALMER TO EVERY TWO APPRENTICE EMBALMERS

APPROVAL EXPIRES ON:

DATE CASHIERED

AMOUNT CASHIERED

ATS ID NUMBER

RECEIPT NUMBER

DATE COMPLETED